

January, 2010

Dear HCJH 7th Grade Families,

We have had quite an exciting year haven't we?! God has truly been faithful to us!

Even though we have a long way to go before the end of the year, we need to be looking forward to the future.

It is my pleasure to send this "Returning Student Registration Form" to you for next year. You are the 8th graders of our future!

Please fill out the enclosed form and return it to the school office if you plan to be a Hawk again next year!

**THE DEADLINE FOR OUR OWN "RETURNING STUDENT REGISTRATION" IS FRIDAY, JANUARY 29, 2010. IF YOUR FORM COMES IN AFTER THAT DATE YOU WILL NOT BE GUARANTEED A SPOT FOR NEXT YEAR. WE WILL BE OPENING REGISTRATION TO THE PUBLIC ON MONDAY, FEBRUARY 1, 2010.**

I hope you will be staying with us for another year!

If you have any questions, please give us a call in the school office.

Sincerely in Christ,



Rolland Esslinger, Principal  
Heights Christian Junior High School

**HEIGHTS CHRISTIAN JUNIOR HIGH SCHOOL**  
**12900 Bluefield Ave., La Mirada, CA 90638 (562) 947-3309**  
**E-mail: Office@HCJH.us**  
**Web Site: [www.HCJH.us](http://www.HCJH.us)**

<b>Office Use Only: Date Rec'd</b>	
Returning Student Fee: \$325.00 • \$375.00 • \$425.00	
First Installment Paid:	
Ck#	Cash
Second Installment Paid:	
Ck#	Cash

**RETURNING STUDENT REGISTRATION 2010-2011**

Student's Full Name				Birthday
Street Address		City	State	Zip Code
Gender: M F		Current School: Heights Christian Junior High		
<b>Name of Parents or Legal Guardians:</b>				
1. _____				
Father/Guardian	Home #	Work #	Cell #	Resides in home?
2. _____				
Mother/Guardian	Home #	Work #	Cell #	Resides in home?
3. _____				
Other	Home #	Work #	Cell #	Relationship

• If you are unable to return in the fall, we would greatly appreciate you letting us know your reasons and/or comments: \_\_\_\_\_

• Please feel free to let us know of any way in which we can better serve you in the coming year: \_\_\_\_\_

*\*I understand and agree that continued enrollment of my children in Heights Christian Junior High School is dependent on my parental support of the school, its staff and its policies.*

\_\_\_\_\_  
 Signature of Parent or Legal Guardian

\_\_\_\_\_  
 Date

**\*PLEASE READ TUITION AND FEE SCHEDULE CAREFULLY FOR ADDITIONAL INFORMATION**

**Statement regarding use of students' photographic image:**

Parents who do not wish to have their child's name, picture, art, written work, voice, verbal statements or portraits (video/still) appear in the school publications including electronic publications, should notify the principal in writing at the start of each school year. Separate form is available in the office.

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## TUITION AND FEE SCHEDULE

2010-2011 (GRADES 7 & 8)

### ACADEMIC PROGRAM 8:00AM TO 3:00PM

#### REGISTRATION FEE

New Student Payment Options:	<b>\$425.00</b> due at the time of application
	<u>or</u> <b>\$225.00</b> by February 19 <sup>th</sup> and <b>\$200.00</b> by March 26 <sup>th</sup>
Returning Student Payment Options:	<b>\$325.00</b> by January 29 <sup>th</sup>
	<u>or</u> <b>\$200.00</b> by January 29 <sup>th</sup> and <b>\$175.00</b> by March 5 <sup>th</sup>
	<u>or</u> <b>\$425.00</b> <u>after</u> January 29 <sup>th</sup>

- ◆ Registration Fees are non-refundable.
- ◆ New Students are students entering 7<sup>th</sup> or 8<sup>th</sup> grade from schools other than Heights Christian Junior High, or Heights Christian Schools, Brea Friends and La Mirada campuses.
- ◆ Returning Students are HCJH students entering 8<sup>th</sup> grade, or students from Heights Christian Schools, Brea Friends and La Mirada campuses entering 7<sup>th</sup> grade.

#### TUITION

	YEARLY	10 EQUAL PAYMENTS	12 EQUAL PAYMENTS
First Child	\$5995.00	\$599.50	\$499.58
Second Child	\$5645.00	\$564.50	\$470.42
Third or Additional Child	\$5295.00	\$529.50	\$441.25

- ◆ There is a **3.5% discount** for paying the entire annual tuition fee prior to **August 1<sup>st</sup>**.
- ◆ The first tuition payment is due by **August 1<sup>st</sup>** (10-month payment plan) or due by **June 1<sup>st</sup>** (12-month payment plan).

### EXTENDED DAY CARE PROGRAM

#### PROGRAM OPTIONS AND FEES

	TIME	YEARLY	10 EQUAL PAYMENTS	12 EQUAL PAYMENTS
Morning	6:45AM – 7:15AM	\$300.00	\$30.00	\$25.00
Late Afternoon	3:30PM – 6:00PM	\$750.00	\$75.00	\$62.50

PLEASE REFER TO ADDITIONAL TUITION AND FEE INFORMATION ON THE BACK OF THIS PAGE.



WE ACCEPT VISA, MASTERCARD, AND DISCOVER.

#### Non-Discrimination Policy

Heights Christian Junior High School admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded to and/or available to students at school.

Heights Christian Junior High School is an affiliate of  Family Resource Ministries

### STUDENT ACCOUNT INFORMATION

- ◆ There is a 3.5% discount for paying the entire annual tuition fee prior to August 1<sup>st</sup>.
- ◆ No discounts other than those listed above are available.
- ◆ Tuition is an annual fee based on the actual number of school days. For your convenience only, it has been divided into ten equal payments, beginning on **August 1<sup>st</sup>** and ending the last full payment on **May 1<sup>st</sup>**, or 12 equal payments beginning on **June 1<sup>st</sup>** and ending on **May 1<sup>st</sup>**.
- ◆ **All payments** (tuition, day care, late pick-up fees, extracurricular activities, etc.) **are due on the 1<sup>st</sup> of the month**. Accounts with any outstanding balance after the 5<sup>th</sup> of each month will be assessed a late fee.
- ◆ A service charge of \$40.00 will be assessed for each NSF check that is issued to the school. All checks physically returned to us by the bank have had two attempts made to be cleared, thus resulting in a total of \$40.00 in fees. After two returned checks, cash or money orders only will be accepted for future payments.
- ◆ In the event of early withdrawal, tuition will be due through the last day of actual enrollment plus 10% of the annual tuition.
- ◆ When using Visa, MasterCard or Discover, a \$7.00 convenience fee applies per transaction.

### REGISTRATION FEE INFORMATION

- ◆ There is a Registration Fee cap of \$700 per family if paid before January 29<sup>th</sup>, and \$900 if paid after January 29<sup>th</sup>.
- ◆ Registration Fee includes: admissions process, textbook usage, technology curriculum, student accident insurance, SAT testing, yearbook, materials fee, emergency preparedness supplies, and ACSI membership.
- ◆ New Student Registration is due at time of application. Enrollment is not secure until all paperwork, testing, and family interviews are complete. Spaces will be held for families that choose the two-payment option as long as payment deadlines are met. If a student is not accepted for enrollment, \$375.00 of the Registration Fee will be refunded. If a student is accepted but later withdraws, the Registration Fee is non-refundable. Upon acceptance, being first on the waiting list is not a guarantee of next placement.
- ◆ Returning Student Registration is due in-full in order to secure enrollment. Spaces will be held for families that choose the two-payment option as long as payment deadlines are met. Enrollment for returning students who are in good standing is on a first-come basis.

### EXTENDED DAY CARE INFORMATION

- ◆ Extended Day Care is not available on school holidays.
- ◆ Payments for day care are due on the 1<sup>st</sup> of the month; late fees will apply.
- ◆ A charge of \$1.00 per minute is charged for students picked up after 6:00 PM.
- ◆ Emergency use of Extended Day Care is \$5.00 per hour or any part thereof.
- ◆ Emergency use is limited to 5 uses per month. The monthly payment table above applies if Emergency use exceeds 5 per month.
- ◆ Participation in Extended Day Care is a privilege. Violation of any of the conditions of school enrollment may result in a student being refused the use of the Extended Day Care program.