

HEIGHTS CHRISTIAN JUNIOR HIGH

HOME OF THE HAWKS!

Dear Parent,

Please read these important school announcements to help prepare your family for the 2011-2012 school year!

First Day of School

On the first day of school, please drop your student off using the car line entrance on *Bluefield Avenue*. Please do not park and then walk your student onto campus, as this will create traffic congestion. Thank you!



Day Care opens at 6:45am

Campus opens at 7:15am

School starts at 8:00am sharp

Picture Day is the first day of school!

SEPTEMBER CALENDAR

- Sept. 1 Meet the Teacher (6th-8th)
Anytime between 3pm - 7pm
- Sept. 1 Class schedules available to download from ParentsWeb
- Sept. 5 Labor Day; Campus Closed
- Sept. 7 First Day of School & Picture Day!
- Sept. 7 Hot Lunch Program Begins
by "Angies Catering"
- Sept. 29 Back-to-School Night
6pm-8pm

Meet the Teacher (6th-8th)

September 1st, 3:00-7:00pm

Parents and students: come meet your teachers and your classmates!

Introducing this year's new teachers:

6th Grade: Mr. Claes

6th Grade: Mrs. Fowler

6th Grade: Mr. Jaramillo (Mr. J)

8th Grade English: Miss Rich

Back-to-School Night!

6th-8th Grade • September 29th
6:00-8:00 pm

ParentsWeb

ParentsWeb is a link located on our school website. It allows parents to view their child's grades in real-time, pay tuition and other fees online, view weekly homework assignments, view the weekly newsletter, and read other timely announcements!

Your email and a password is required to login. Contact the office for assistance.

Arriving at School

Please drop-off and pick-up students in designated zones only. Upon arrival, all students should immediately report to the picnic benches. The campus opens at 7:15 a.m. Students should not be dropped off earlier than 7:15 a.m. unless enrolled in morning Day Care. Children dropped off for morning Day Care must be signed-in by an adult.

School Hours • 8:00am - 3:00pm
Office Hours • 7:30am - 4:30pm
Day Care Hours • 6:45am - 6:00pm

"All your children will be taught by the LORD, and great will be your children's peace." *Isaiah 54:13*

Student Accounts

Accounts must be kept current. All payments (tuition, day care, extracurricular activities, trips, late fees, etc.) are due on the 1st of each month. Accounts with any outstanding balance after the 5th of each month will be assessed a late fee of \$25, due with the next tuition payment.

Account statements are mailed only if your account is not current.

Important: If you fall behind on making a payment, please contact the school office immediately! We will gladly work with you to help bring your account current.

Accounts that are not paid in full by the end of each month may result in the student being dropped. Report cards will be held until final payments are made.

Tuition & Day Care Fees

The Tuition fee is based upon the actual number of school days (September 7th - June 5th) and does not include school holidays. Several payment plans are available.

The Day Care fee is based upon the actual number of school days (September 7th - June 5th).

For convenience only, the Tuition and Day Care fees have been divided into 9, 10 or 12 equal payments. Therefore, payments for Tuition and Day Care during months with holidays are the same as other months.

SCHOOL HOLIDAYS

Day Care Closed:



Labor Day • Veterans' Day

Martin Luther King Jr. Day • Presidents' Day

Easter Break • Memorial Day

Thanksgiving (Thursday & Friday)

Christmas Break (2 weeks) thru New Year's Day

Parent-Teacher Conference Days

Teacher In-Service Days

Tardy Policy

School begins promptly at 8:00am sharp. Students who arrive after 8:00am must first report to the school office to receive a tardy slip, which allows them to enter their classroom.



For a tardy to be excused, there must be a note or phone call from the parent on the same day. Students are allowed 6 excused tardies to 1st period per year. Unexcused tardies will result in afternoon detention for each occurrence.

Tardiness due to doctor or dental visits will be excused with a "return to school" note from the doctor. Dr/Dentist visits will not be counted towards the 6 excused per year.

For our complete tardy policy, please review our student handbook.

Absences

If a student is going to be absent, please call the school office by 8:00am on the day of absence.

Excused Absence

illness or quarantine
doctor or dental appointment
death in immediate family

Unexcused Absence

non-emergency incidents
vacation

562-947-3309

Medication Alert

According to state law, school personnel must administer any medication taken by a student on school grounds. This includes over-the-counter medicine such as Aspirin and cough drops.

If your child requires any type of medication at school, you the parent must bring the medication to the office in its original package. It must be labeled with the student name and dosage amount.

Additionally, the parent must fill out and sign our Medical Release form (located on back of the student emergency card) before we can administer the medication.

Please review the Parent-Student Handbook for more details. Thank you!

Bullying & Cyber Bullying

HEIGHTS CHRISTIAN SCHOOLS has a no tolerance policy on bullying and cyber bullying.

Bullying is any verbal expression, written expression, physical act, gesture, or pattern thereof, intended to cause distress upon one or more students in the school, on school grounds, in school vehicles, at school bus stops, or at school activities or sanctioned events.

Cyber Bullying occurs when a person uses new technology such as email, social networking sites, cell phones, text messages, etc., to embarrass, hurt, harass, threaten or bully others.

Violation of this policy may result in student suspension, reporting to the authorities, and/or expulsion (as either required by law or at the discretion of the school). Be sure to inform a school administrator if you have any concerns.

Personal Electronic Devices

Personal electronic devices include cell phones, cameras, music players & recording devices (e.g. I-Pods), game players, and the like.

Personal electronic devices are not allowed to be seen or used at school bus stops, on school buses, on the school campus, or at any school event. This includes use with a headset or headphones, which is also prohibited.

Personal electronic devices used or seen at any of the above mentioned locations will be confiscated and held in the office for the parent to pick up.

Cell phones should be OFF/SILENCED and INVISIBLE during school hours. Cell phones should not be used AT ALL between 8:00 AM and 3:30 PM. Cell phones that are RINGING or visible will be confiscated and held in the office for the parent to pick up.

Our school is not responsible for lost or stolen items.



ANCHORS OF HOPE

SECURITY IN TIME OF NEED

NEW! PAY YOUR PLEDGE ONLINE!

You can have your pledge amount automatically withdrawn each month from your bank account. Or you can make a one-time donation at any time through ParentsWeb, our new online system.

MAKE AN ONLINE PLEDGE TODAY!
\$10 FOR 12 MONTHS

100% of your pledge goes to our Scholarship Fund. Inquire in the school office for details.

INAPPROPRIATE USE OF PERSONAL ELECTRONIC DEVICES

"Sexting" is the act of sending, receiving, or forwarding sexually explicit or suggestive messages, photos, or images.

Sexting is done via phone, computer, or other electronic device.

Under HEIGHTS CHRISTIAN SCHOOLS policy, students are not to send, share, possess, or even view text messages, emails, or photos that contain sexual messages or images.

Students who engage in such activities are subject to state laws and school discipline, up to and including expulsion and notification of local law enforcement.

Students are required to notify the school administrator immediately upon knowledge of any such activities.

These policies were adopted by our school in order to provide a safe learning environment for all students.

Turning Point Counseling

Too expensive to make that counseling appointment? HEIGHTS CHRISTIAN SCHOOLS is pleased to offer counseling at a *discounted price*, provided by Turning Point Counseling. Counseling for students, parents, and families is available. Do not put it off! Some of our schools offer this service *on-campus*. Call the office for details.

Services available: Play therapy for children, ADHD, anxiety, stress, panic attacks, depression, anger, loss, loneliness, divorce recovery, parenting skills, child and adolescent problems, marital and family difficulties, physical and sexual abuse, eating disorders, suicide prevention and intervention, addictions, molestation, incest, adult children of alcoholics, problems unique to women, and many more...

CALL TODAY! 800.998.6329

Be sure to mention our school to receive the discounted price.